

# Shared Planning Board

## Step 5: Customize your Shared Planning Board

The Shared Planning Board is one of TeamBirth' Core Components. This means it is required for success, but it should be adapted to fit your unique context and needs. The **TeamBirth Components resource** provides additional guidelines for how to adapt the Board while maintaining fidelity to TeamBirth's Core.

Sign up for a free Ariadne Labs Aria account (<https://www.ariadnelabs.org/aria/>) and select the **Delivery Decisions Initiative** to get access to the TeamBirth Components resource and much more!



### The shared planning board is a visual tool that:

- Structures huddle communication
- Provides space to document discussions during huddles in a way that is shared across the full team.

At a minimum, the board includes space for:

1. The Team
2. Patient Preferences
3. Care plans for mom, baby, and labor progress
4. The Next Huddle

### With input from your teams, align on a shared understanding of:

#### BOARD WORK PLAN

- How many will you need?
- Where will they be installed?
- What's the timeline for ordering & installing?
- Who do you need to work with (e.g. marketing)?
- How and when will you train your staff on board use?

#### BOARD DESIGN

\*see template & examples

- What branding will you include?
- What colors or graphics do you want?
- What language will you use for each section title?
- How will the board sections be laid out?

Before you order your boards/inserts, please send a copy of the design to [teambirth@opqic.org](mailto:teambirth@opqic.org) for approval

